Jessica Christensen

Pittsburgh, PA

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**EDUCATION**

Bachelor of Arts: Communications: Journalism and Digital Media

Susquehanna University, Selinsgrove, PA

Minors: Spanish/Photography

* GPA: 3.6/4.0, Dean’s List

Study Abroad: Kathmandu, Nepal December 2024 – January 2025

* Completed a medical internship during the two-week study abroad program

**Relevant Courses:** Introduction to Journalism, Editing, Interpersonal Communication, Methods: Adobe Creative Suite, Essentials of Digital Media

**RELATED EXPERIENCE**

News Writer and Editor, The Quill, Susquehanna University August 2024 - Current

* Research news topics for the weekly campus newspaper with an audience of 2,200
* Develop key ideas for a story
* Review articles for grammar mistakes and accuracy
* Meet deadlines for a story to be published

**ADDITIONAL WORK EXPERIENCE**

Student Manager**,** Starbucks, Susquehanna University August 2024 - Current

* Address and solve conflicts with staff and customers
* Manage a staff of 18, including training and supervising
* Oversee daily tasks

Barista**,** Starbucks, Susquehanna University August 2023 - August 2024

* Prepare drinks efficiently and effectively in
* Provide a friendly, positive attitude for customers

Sales Associate**,** Buckle, Pittsburgh, PA March 2022 - February 2023

* Provide guests with product knowledge
* Assist in guest’s shopping experience

**LEADERSHIP AND SERVICE EXPERIENCE**

Vice President of Recruitment**,** Alpha Delta Pi Sorority, Susquehanna University November 2024 - Current

* Research ideas for recruitment events for philanthropic organizations with 45 members
* Report final plans to Panhel council for approval
* Create spreadsheets to keep organized plans of events

Alpha Delta Pi Member, Alpha Delta Pi Sorority, Susquehanna University January 2024 - Current

* Donate money toward philanthropy, Ronald McDonald House Charity

Hockey Manager**,** Hockey Team, Susquehanna University September 2023 - Current

* Operate time clock, adjusting when needed, to provide accurate game information for the audience
* Announce teams, goals, and penalties to keep the audience informed

Social Media Manager**,** Harvest Street Mission, Pittsburgh, PA May 2023 - September 2023

* Expanded the organization’s audience through social media posts
* Spread awareness of homelessness and hunger issues being combatted

**SKILLS**

Technology: Microsoft Office: Word, Excel, PowerPoint, Teams; Adobe, Figma

Social Media: Instagram, TikTok, LinkedIn

Languages: Spanish (conversational), Portuguese (beginner)

Certifications: *Figma Essential Training: The Basics*, *CSS Essential Training*, *HTML Essential Training*, *Premiere Pro 2020 Essential Training*